

**VIA OVERNIGHT DELIVERY**

Telephone (302) 760-2031  
Facsimile (302) 739-2254

November 8, 2012

Curtis Engine & Equipment, Inc.  
3915 Benson Avenue  
Baltimore, Maryland 21227

Ladies & Gentlemen:

Your firm is awarded Contract No. DOT1213-GEN\_REPAIR – Generator Maintenance & Repair, Statewide, based on the prices contained in your proposal of September 11, 2012. Please note this is a multiple award contract pursuant to Delaware Code Title 29 §6926.

Enclosed are four (4) copies of the documents which must be executed as indicated on the Contract Agreement. **Use of the enclosed Contract Agreement is mandatory. No substitutions are permitted.**

All enclosed documents must be returned to this office by November 27, 2012. Failure to return the documents by, November 27, 2012 will result in the Department canceling this award.

Fully executed copies of the Contract and a complete set of these documents will be sent to your firm. Do not proceed with work covered by this contract until receipt of Notice to Proceed or Purchase Order.

**Your company is required to complete the on-line State Of Delaware Substitute Form W-9 by visiting the Division of Accounting's website: <http://accounting.delaware.gov/>.** It is the vendor's responsibility to act upon this instruction for submitting a new W-9 form, we will not be able to process payments if this is not completed and accepted by the Division of Accounting. You only need to do this one time to be entered into the state system. If you need assistance or have questions, please contact 302-734-6827 or fax your inquiry to 302-736-7909.

Very truly yours,

James H. Hoagland  
Contract Services Administrator

JHH:as

Enclosure

cc: Ms. P. Lowe  
Mr. G. Unkle  
Mr. L. J. Hardy

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November 8, 2012

Modern Handling Equipment Company  
2501 Durham Road  
Bristol, Pennsylvania 19007

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November 8, 2012

Power Plus International  
1210 North Red Gum  
Anaheim, California 92806

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